

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING - NOVEMBER 15, 2023
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. Call to Order - Roll Call - Pledge of Allegiance

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on November 15, 2023, at 4:01 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Richard Lindsey, Jr., Jeannie Goodrich, Eric Greene, Kenneth Ponds and Catherine Yates

Absent was: none

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator; Carrie Johnson, Assistant Superintendent for Regional Instructional Services; Joan Reeve, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance & Operations; Jessica Clothier, Assistant Superintendent for Human Resources; Tim Staffen, Assistant Superintendent for CTE

B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

President Lindsey asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Yates, supported by Goodrich, that the meeting agenda be approved as printed. Motion passed unanimously.

C. Visitors' Comments

- There were no comments from visitors

D. Recommended Action

It was moved by Ponds, supported by Greene, that the CISD Board of Education approve the following recommended actions:

1. ROUTINE MATTERS - CONSENT GROUPING:

- a. Approve minutes of the regular meeting of October 18, 2023**
- b. Review bills and electronic fund transfers as submitted**
- c. Receiving of financial reports/investments reports**

General Fund Cash	\$413,583
GF Investments	\$12,954,258
Special Education Fund Cash	\$211,465
SPED Investments	\$24,795,953
Vocational Fund Cash	\$51,201
VOED Investments	\$10,409,455
CDOT Fund Cash	\$25,934
CDOT Investments	\$3,120,332
Student Activity Fund Cash	\$8,734
Student Activity Investments	\$9,383

d. Employment recommendations:

- Employment of **Susan Lawson** in the position of Special Education Administrative Services Specialist, effective October 30, 2023.
- Employment of **Phillip Hicks** in the position of Special Education Administrative Assistant, effective October 31, 2023.
- Employment of **Jessica Seratt** in the position of Occupational Therapist, effective October 31, 2023.
- Employment of **Mackenzie Le** in the position of Occupational Therapist, effective November 20, 2023.
- Employment of **Logan Eldridge** in the position of Teacher of Students with Autism Spectrum Disorder, effective November 20, 2023.

E. Other Action Items to come before the Board

1. Resolution to Collect Summer Taxes

It was moved by Ponds, supported by Yates, that the Calhoun ISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote taken.

Voting yes: Goodrich, Yates, Ponds, Greene, Lindsey

Voting no: none

Motion passed unanimously.

2. Adopt Revised Policies (Summary of Revisions)

- **2303 Violation of Board Code of Ethics**
- **2306 Board Member Compensation**
- **2404A Constituent District Board Member Vacancies & Appointments**
- **2501 Meetings**
- **2501A Electronic Board of Education Meetings**
- **2506 Organizational Meetings**
- **3113 Social Security Number**
- **3118 Title IX**
- **3202 Budget and Truth in Budgeting/Taxation Hearings**
- **3301A Purchasing and Procurement with Federal Funds**
- **3303 Gifts and Donations**
- **3308 Distribution of Printed Material and Advertising in School**
- **3405 Bloodborne Pathogens**
- **3407 Asbestos Management**
- **3408 Firearms and Weapons**
- **3501AG Michigan Freedom of Information Act Procedures and Guidelines**
- **4101 Non-Discrimination**
- **4102 Anti-Harassment, Including Sexual Harassment**
- **4103 Whistleblowers' Protection**
- **4104 Employment Complaint Procedure**
- **4105 Workplace Accommodations for Employees and Applicants with Disabilities**
- **4106-F (Form) FMLA- Fitness for Duty Form**
- **4216 Personal Communication Devices**
- **4220 Use or Disposal of District Property**
- **4224-F (Form) Cash in Lieu Form**
- **4227 False Medicaid Claims**
- **4228 No Expectation of Privacy**
- **4303 Intentionally Left Blank**
- **4404 Performance Based Compensation for Teachers**
- **4504 Performance Based Compensation**
- **5201 Investigations, Arrests, and Other Law Enforcement Contacts**
- **5202 Unlawful Discrimination, Harassment, and Retaliation Against Students**
- **5206A Student Discipline - Due Process**

- **2303 Violation of Board Code of Ethics**
- **5206B Student Discipline - Students with Disabilities**
- **5206C Student Discipline - Reinstatement Following Expulsion**
- **5206D Student Discipline - Enrollment Following Misconduct**
- **5206E Student Discipline - Suspension from Class, Subject or Activity by Teacher**
- **5407 Instructional Program and Curriculum Development**
- **5419 Reading Instruction Intervention and Retention**
- **5420 Sex Education**
- **5510 Student Initiated Non-Curricular Clubs**

It was moved by Yates and supported by Ponds that the CISD Board of Education approve the revisions to the policy bylaws as presented.

Roll call vote taken.

Voting yes: Goodrich, Yates, Ponds, Greene, Lindsey

Voting no: none

Motion passed unanimously.

3. Human Resource Employment Requests

- Add Position:
 - Special Education Coordinator of Student Services (0.2 FTE)
- Add Position & Approve Updated Job Description:
 - Consultant - Truancy Officer (1.0 FTE) - Updated Job Description

It was moved by Ponds and supported by Greene that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Goodrich, Yates, Ponds, Greene, Lindsey

Voting no: none

Motion passed unanimously.

F. Information:

1. The Cash Flow summary was reviewed. There were no questions or comments.

2. CASB Award Nominations

The CASB award nomination information was provided for review; a nomination will be made at the January board meeting.

3. Professional/Support Staff Resignations:

Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of **Kelly Neuman** from the position of Teacher Assistant, effective at the end of the business day October 6, 2023. (Hired 6/19/2023)
- Resignation of **Jessica Peterson** from the position of Teacher Assistant, effective at the end of the business day October 20, 2023. (Hired 1/18/2018)
- Resignation of **Marlee Isaacson** from the position of Teacher Assistant, effective at the end of the business day October 23, 2023. (Hired 10/17/2023)
- Resignation of **Trishia Savage** from the position of Health Aide, effective at the end of the business day November 10, 2023. (Hired 9/19/2022)
- Resignation of **Michele Gulbis** from the position of Teacher of Students with Autism Spectrum Disorder, effective at the end of the business day November 17, 2023. (Hired 8/19/2019)

G. *Administrative Reports*

1. Superintendent's Report:

The Superintendent updated the Board on the following items:

- ABCS Programming – Threat Assessment Training
- Thrun – Legislative Impact
- CASB – Awards Meeting
- Board Workshop Planning

2. Department Report:

- Technology - Lorie Upright provided the Board with a report containing updates from the Department of Technology and Data Services.

H. *Upcoming Meetings of the CISD Board to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI*

- **November 20, 2023, 12:00 p.m. - Board Workshop**
- **December 13, 2023, 5:00 p.m. - Regular Meeting**

I. Adjournment

There being no further business to come before the board, President Lindsey adjourned the meeting at 4:27 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene