

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING OF JANUARY 17, 2024  
4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

***A. Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on January 17, 2024, at 4:02 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board Vice President Jean Goodrich.

Present were: Catherine Yates, Eric Greene, Jean Goodrich, and Kenneth Ponds

Absent was: Richard Lindsey, Jr.

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator; Jerry Johnson, Assistant Superintendent for Legislation & Education Policy

***B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

Vice President Goodrich asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger indicated that there were changes that are noted in the printed agendas.

It was moved by Ponds, supported by Greene, that the meeting agenda be approved with revisions as printed.

***C. Visitors' Comments***

- There were no comments from visitors.

***D. Routine Matters - Consent Grouping:***

It was moved by Yates, supported by Greene, that the CISD Board of Education approve the following recommended actions:

**1. ROUTINE MATTERS - CONSENT GROUPING:**

- a. Approve minutes of the special meeting of December 13, 2023.**
- b. Approve minutes of regular meeting of December 13, 2023**
- c. Review bills and electronic fund transfers as submitted**
- d. Receiving of financial reports/investments reports**

General Fund Cash	\$20,958
GF Investments	\$15,786,527
Special Education Fund Cash	\$192,795
SPED Investments	\$22,288,049
Vocational Fund Cash	\$20,485
VOED Investments	\$9,596,410
CDOT Fund Cash	\$23,728
CDOT Investments	\$3,174,286
Student Activity Fund Cash	\$14,629
Student Activity Investments	\$5,415

**e. Employment recommendations:**

- Temporary employment of **Victoria Gothard** in the position of Early Childhood Special Education Teacher, effective December 7, 2023.
- Employment of **Cady Lahusky** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective December 12, 2023.
- Employment of **Lucas Crow** in the position of Teacher Assistant for the Adult Training Program, effective December 19, 2023.
- Employment of **Annie Monaweck** in the position of Truancy Officer/Coordinator, effective January 9, 2024.
- Employment of **Teresa Fransted** in the position of Special Education Administrative Assistant, effective January 15, 2024.
- Employment of **Sabrina Lilly** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective January 23, 2024.
- Employment of **Preslee Riddle** in the position of Teacher Assistant for the Adult Training Program, effective January 23, 2024.
- Employment of **Amy Payne** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective January 24, 2024.

Motion passed unanimously.

**E. Other Action Items to come before the Board**

**1. CASB Award Nominations**

*If it is the desire of the Board to nominate candidates for the CASB Professional and/or Citizen Awards, the Board will entertain motions for nominations.*

It was moved by Greene, supported by Yates, that the Calhoun ISD Board of Education nominates Don Myers for the CASB Professional Award.

Roll call vote taken.

Voting yes: Yates, Goodrich, Ponds, Greene

Voting no: n/a

Motion passed unanimously.

**2. Human Resource Employment Requests**

- Approve Updated Job Description & Salary Scale (Rationale):
  - HR - Administrative Assistant to the Assistant Superintendent for Human Resources (1.0 FTE)
- Add Position:
  - Teacher Assistant - Adult Training Program (0.4 FTE)

It was moved by Ponds, supported by Greene, that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Yates, Goodrich, Ponds, Greene

Voting no: n/a

Motion passed unanimously.

**3. Hazard Mitigation Plan**

- **Adopt November 2023 Calhoun County Michigan Multi-Jurisdictional National Hazard Mitigation Plan**

It was moved by Yates, supported by Ponds, that the Calhoun ISD Board of Education approves the Resolution to Adopt the November 2023 Calhoun County Michigan Multi-Jurisdictional National Hazard Mitigation Plan.

Roll call vote taken.

Voting yes: Yates, Goodrich, Ponds, Greene

Voting no: n/a

Motion passed unanimously.

**F. Information:**

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations:

*Pursuant to Board Policy 4000 series (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Termination of **Heather Nation** from the position Special Education Administrative Assistant, effective at the end of the business day, December 20, 2023. (Hired 12/12/2023)
- Retirement of **Julie Powers** from the position of Human Resources Administrative Assistant, effective at the end of the business day, December 29, 2023. (Hired 6/5/2001)
- Resignation of **Adam Royer** from the position of School Social Worker, effective at the end of the business day, January 5, 2024. (Hired August 30, 2010)
- Resignation of **Carli Meyer** from the position of Teacher Assistant, effective at the end of the business day, January 8, 2024. (Hired 1/3/2018)
- Resignation of **Veronica Barba** from the position of Special Education Coordinator of Student Support Services, effective at the end of the business day, January 19, 2024. (Hired 9/16/2019)
- Resignation of **Danielle Miller** from the position of SWFT Administrative Assistant, effective at the end of the business day, January 19, 2024. (Hired 2/13/2018)

**G. *Administrative Reports***

1. Superintendent's Report: Superintendent Lunger provided information on a variety of topics which included:
  - Generator Renovation,
  - Threat Assessment Planning
  - Chair Replacement - Warranty
  - Monroe ISD - CACC Site Visit
2. Department Reports: (for your information)
  - Human Resources - Jessica Clothier

**H. *Next Regular Meeting of CISD Board, February 21, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

**I. *Adjournment***

There being no further business to come before the board, Vice President Goodrich adjourned the meeting at 4:25 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene